

THUNDRIDGE PARISH COUNCIL

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To: **MEMBERS OF THUNDRIDGE PARISH COUNCIL:**

You are hereby summoned to attend the **Meeting of Thundridge Parish Council** to be held on Monday 11th March 2019 at 7.30pm in Wodson Pavilion, Cold Christmas Lane, Thundridge to transact the business shown in the Agenda below. Public and press are invited to attend.

Signed.....

Date..... 4th March 2019.

A G E N D A

19.17 Apologies for absence

19.18 Declarations of Members Interests (pecuniary, non-pecuniary, personal)

19.19 Minutes of the Previous Meeting: 14th January 2019.

19.20 Urgent matters not listed anywhere else on the agenda (for inclusion on the next agenda for full discussion):

19.21 Public discussion: limited to 15 minutes

In accordance with Standing Order 3, members of the public present at the meeting are permitted to make representations and give evidence in respect of any item included in this agenda. This section shall not exceed 15 minutes. Each person may speak once only for no longer than three minutes. All comments must be directed to the Chairman

19.22 Environment Improvement Committee: report and recommendations:

Cllrs Brigden, Parkins, J & M Spackman

19.23 Wodson Pavilion committee: (future development) For May agenda

Wodson Pavilion committee (current usage) Cllr Shearman:

Electrical safety certificate: earthing issue needs resolution (Cllr Parkins)

External repair & repainting

Inventory

Wodson Pavilion (past usage)

Highfield Nursery: response to PC letter: update

19.24 Thundridge Parish Neighbourhood Plan

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Report by the Chairman of TPC NP

19.25 Planning: Planning applications:

3/19/0180/HH	3 Ermine Street, Thundridge Proposed part 2 storey, part single storey side extension and internal and external alterations
3/19/0098/HH	13 Windmill Cottages, Cold Christmas Lane, Thundridge Single storey front extension. Single storey side extension. Single and two storey rear extensions and insertion of window to first floor flank elevation
3/18/1677/HH	Wellcroft, Cambridge Road, Wadesmill 2 storey side extension to provide annexe to serve the main dwelling
3/19/0239/FUL	The Walled Garden, Poles Lane, Thundridge Single storey Rear infill and erection of Flue to the front of the property
3/190225/FUL	Rennesley Farm, Anchor Lane, Wadesmill Extension of agricultural barn to form single dwelling. Change of use of agricultural land to residential curtilage.
3/19/0319/HH	1 Poplar Close High Cross Single storey rear and side extension at ground floor level, to include two Velux roof windows

Decision awaited

Other planning matters

Glebe Field: 3/17/0251/FUL appeal dismissed.

19.26 Councillor Portfolio reports and Actions Update:

Cllr Bosson

Canterbury Park:

Sewage pumping

Ransom Strip agreement

Anti-social behaviour.

Glebe Field: future discussion regarding the future of the Glebe Field with the Diocese of St Albans

Cllr Brigden

Thundridge Old Church: update.

PROPOSAL: *That Thundridge Parish Council herewith agrees to appoint GovResources Ltd as planning consultant for correspondence relating to*

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Thundridge Old Church to a maximum of £1,500.00 (one thousand, five hundred pounds)

PROPOSAL: That Thundridge Parish Council herewith agrees to use Surrey Hills Solicitors if necessary for any negotiations with the Diocese of St Albans relating to Thundridge Old Church

Thundridge Turn Pike: update

Clarkson Memorial

Friends of the River Rib

Play Area update

The Pit update

Ermine Street: parking survey

Cllr Hawes

Ware North development meeting update

Cllr Parkins

Litter & dog bins: update (chase empty)

Modification of electrical cabinet

Wodson pavilion: water heater & water leak update

Cllr Shearman

The Pykle, Thundridge: Footpath tree roots/ resurfacing

Westmill Liaison Meeting

Cllr M Spackman

Allotments: update

Allotment fence

Allotment hedge cutting: update

Sports Association: query payment for parking

Tree Surveys: update

Cllr B Taylor

Bircherley Green bus depot: update

19.27 Actions Update:

19.28 Budget:

PROPOSAL: That Thundridge Parish Council herewith approve the budget for 2019/20

19.29 Finance

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Itemised Payments will be shown on a separate Appendix to the minutes

Year End Accounts to end of Jan 2018.

Summary of Monthly Accounts:	Brought forward:	£110,286.52
	Plus income April:	£865.21
	Less expenditure	£4,248.76
	total:	£96,902.97
	Brought forward:	£96,902.97
	Plus income May:	£15,522.14
	Less expenditure	£1,062.67
	total:	£111,362.44
	Brought forward:	£111,362.44
	Plus income June:	£835.00
	Less expenditure	£1,247.62
	total:	£110,949.82
	Brought forward:	£110,949.82
	Plus income July:	£23,454.21
	Less expenditure	£1,404.77
	total:	£132,999.26
	Brought forward:	£132,999.26
	Plus income Aug:	£3,477.01
	Less expenditure	£2,425.78
	total:	£134,050.49
	Brought forward:	£134,050.49
	Plus income Sept:	£16,180.68
	Less expenditure	£8,603.58
	total:	£141,627.59
	Brought forward:	£141,627.59
	Plus income Oct:	£8.49
	Less expenditure	£2,851.99
	total:	£138,784.09
	Brought forward:	£138,784.09
	Plus income Nov:	£3,747.89
	Less expenditure	£3,549.76
	Transfer	£60,000.00
	total:	£137,955.76

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PROPOSAL: *That Thundridge Parish Council herewith agree the payments presented by the clerk for payment, and instruct the signatory Councillors to sign the cheques presented*

Unity Bank: update (print docs and take to meeting)

Documents presented to Councillors:

- a) Year to Date expenditure inc budget comparison
- b) Year to Date income inc budget comparison
- c) Monthly Bank balance
- d) Forecasts: assistance required from Cllr Hawes
- e) Spending plan: discussion

19.30 Governance Review

PROPOSAL: *That Thundridge Parish Council herewith agree to adopt the revised Financial Regulations with immediate effect*

Document and Action Review:

Asset Register

Code of Conduct

Data Protection & GDPR

Freedom of Information

Disciplinary and Grievance Procedure

Risk Assessment

19.31 Clerk's updates:

Wodson pavilion: update on insurance claim & toilet ceiling repairs: update

The Pit: removal of items update

Play equipment replacement: Nov 19 agenda

Canterbury Park noticeboard:

Litter picking

Election: documents and advice for Councillors standing for election

Grounds maintenance contract: discussion/ decision: John O'Connor agreement ends April 2019.

High Cross: Conservation Area application update

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Asset of Community Value: Glebe Field application to EHDC

19.32 Correspondence:

Zurich Insurance	PC renewal documents without cyber security
Luton Airport:	consultation on expansion of passenger numbers from 18mppa to 32 mppa
Diocese of St Albans	Thundridge Old Church
Ms L Stevens	Request to film at Thundridge Old Church
Mr D Beatty	Allotment hedge cut Rent for spots association parking spaces on allotments
Busy Lizzie's Pre-school:	water heater & water leak issues, door locking issue
Herts Police	vandalism at Wodson Pavilion
EHDC	Calculation of New Homes Bonus Ware North: attendance confirmation
Ms N Riches	Thundridge Neighbourhood Plan query
Sir Oliver Heald MP	Grant funding for energy efficiency measures in public buildings
National Allotment Society:	meeting: 4.4.19 Maldon, Essex 10am to 3.30pm
Mrs Haworth	request to use the Wodson pavilion: refused.

19.33 Date of next meeting:

Thundridge Parish Council Meeting Dates for 2018:

2nd Monday of alternate months

Neighbourhood Plan Meetings: TBA

Venue: Wodson Pavilion, Cold Christmas Lane, Thundridge

Proposed meeting dates for 2019:

Election: 2nd May 2019: Register of Declaration of Member Interest to EHDC by 4th June

13th May: APM & APCM

Extraordinary Meeting to discuss/approve the draft Neighbourhood Plan: proposed dates: 28th, 29th May, 3rd, 10th June,

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8th July

9th September

11th November

PLANNING APPLICATIONS: DECISIONS AWAITED/ DETERMINED

<p>3/1228-13</p>	<p>Application for the variation of condition 1 (Time Limit for Commencement) and condition 25 (Restoration) of planning permission 3/1228-13 to extend the life of the sand and gravel extraction and restoration via landfill and to amend the restoration details at Westmill Landfill Site, Westmill Road, Ware, Hertfordshire, SG12 0ES:</p>
<p>3/17/1423/CPO Decision awaited</p>	<p>Biffa Waste Services, Westmill Farm, Westmill Road, Westmill County matters application to be determined by HCC. Variation of condition 3 (time limits) on permission 3/03/2050 to retain the Quarantine building for an extended period of time to within 6 months of the completion of restoration at Westmill Landfill or by 31st December 2027, whichever is earlier at Westmill Landfill Site.</p>
<p>3/17/0819/SV Decision awaited</p>	<p>4 Arthur Martin-Leake Way High Cross Planning ref: 3/13/2223/FP - The proposed change to the Section 106 Agreement to amend the tenure of a 4 bedroom house (4 Arthur Martin-Leake Way) from affordable rent (AR) to shared ownership (SO). <i>PC support</i></p>
<p>3/18/1367/LBC Decision awaited</p>	<p>2 Cambridge Road, Wadesmill Replacement of 5 windows: 2 to the front (west) and 3 to the side (south) of the property</p>
<p>3/18/1677/HH Decision awaited</p>	<p>Wellcroft, Cambridge Road, Wadesmill 2 storey side extension</p>
<p>3/18/2656/FUL Permission refused</p>	<p>Rennesley Farm, Anchor Lane, Wadesmill Change of use and extension of agricultural barn to single dwelling. Change of use of agricultural land to residential curtilage with creation of 3 parking provisions and landscaping</p>
<p>3/19/0044/HH Permission granted</p>	<p>15 a Youngsbury Lane, Wadesmill Proposed garage conversion, provision of porch, demolition of conservatory, single storey rear extension with alterations to ground floor fenestration.</p>
<p>3/19/0029/HH Permission refused</p>	<p>Shanti, Poles Lane, Thundridge Proposed construction of two single storey side extensions and alterations to</p>

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	fenestration.
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