

THUNDRIDGE PARISH COUNCIL

p. 2019.12

MINUTES OF THE THUNDRIDGE PARISH COUNCIL MEETING HELD ON MONDAY, 11TH MARCH 2019 AT 7.30PM IN WODSON PAVILION, COLD CHRISTMAS LANE, THUNDRIDGE

PRESENT: Cllr S Bosson (Chairman), Cllr C Brigden, Cllr B Hawes, Cllr B Shearman, Cllr M Spackman, Cllr J Spackman, Cllr B Taylor.

Clerk: Belinda Irons

HCC and EHDC Cllr David Andrews

Public: 23

19.17 Apologies for absence: Cllr Russell Parkins

19.18 Declarations of Members Interests (pecuniary, non-pecuniary, personal)

Cllr Taylor: Thundridge Old Church

19.19 Minutes of the Previous Meeting: 14th January 2019.

Minutes of the meeting were agreed as a true and correct record of the meeting and were duly signed.

The Chairman changed the running order of the meeting

19.21 Public discussion

Provision of defibrillators in Thundridge, Wadesmill and High Cross. Strong public support was expressed for the urgent deployment of AEDs in the community following an incident where an AED was needed.

The Chairman returned to the agenda:

19.20 Urgent matters not listed anywhere else on the agenda (for inclusion on the next agenda for full discussion):

Provision of AEDs: following discussion, Councillors agreed to fund the supply and installation of a suitable AED cabinet to be installed on the outside of the Puller Memorial School.

PROPOSAL: That Thundridge Parish Council herewith agrees to fund the purchase and installation of a suitable AED cabinet to house the Puller Memorial School AED to the outside of the school building which will enable public use of the AED. PROPOSED: Cllr Bosson, seconded Cllr M Spackman. AGREED AND RESOLVED UNANIMOUSLY.

Councillors further discussed provision of AEDs in Thundridge and Wadesmill and agreed that it would investigate the most suitable AEDs and cabinets, and the best sites which may include the telephone boxes. Parishioners present stated an intention to raise funds to assist with provision.

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PROPOSAL: *That Thundridge Parish Council herewith agrees in principle to provide two AEDs with cabinets in the villages of Thundridge and Wadesmill respectively.* PROPOSED: Cllr Hawes, seconded Cllr Bosson. AGREED AND RESOLVED UNANIMOUSLY.

Cllr Andrews commented that he would agree to the funds he had provided to be vired to provide AEDs.

Grant funding will be investigated and advice and support will be sought from Standon & Puckeridge Community First Responders. **ACTION: CLERK**

19.22 Environment Improvement Committee: report and recommendations: Cllr Brigden

Cllr David Andrews updated the meeting on actions taken by Herts Highways in the parish. Cllr Andrews commented that road sweeping and litter picking needed to be carried out to show the villages are cared for. The addition of issue specific signage would have an impact on behaviour.

Cllr Brigden requested Cllr Andrews to pursue urgent action be taken to cut back overgrown vegetation around the Clarkson Memorial. Cllr Brigden also requested the speed limit be reduce to 30mph in the villages and the installation of SIDs be reconsidered.

A vote of thanks was extended to Cllr Andrews by Cllr M Spackman for his ongoing support and persistence with this issue.

19.23 Wodson Pavilion committee: (future development) For May agenda

Wodson Pavilion committee (current usage) Cllr Shearman:

Electrical safety certificate: earthing issue has been resolved.

External repair & repainting has been completed

Inventory: has been completed. A copy will be provided to pre-school with a request that this is signed and returned to the Clerk. **ACTION: CLERK**

Wodson Pavilion (past usage)

Highfield Nursery: response to PC letter: the letter was emailed to Highfield Nursery but not response has been received. The Clerk will send a recorded letter by post.

ACTION: CLERK:

19.24 Thundridge Parish Neighbourhood Plan

Report by the Chairman of TPC NP: Cllr Bosson reported that the consultation leaflet has been distributed with statutory consultees being contacted by email. The drop-in event will take place on Saturday, 16th March commencing 10.30am.

Additional views have been provided by a parishioner which have been considered valuable to the document and will be included in the event.

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The consultation comments will be reviewed and incorporated as recommended.

Cllr Brigden commented that much local expertise has been missed simply because no one was aware. He recommended Kate Harwood, the conservation team co-ordinator of Herts Gardens Trust be invited as she is an expert on the River Rib valley and the old church. Cllr Hawes recommended inviting CPRE.

ACTION: CLERK

19.25 Planning: Planning applications:

3/19/0180/HH	3 Ermine Street, Thundridge Proposed part 2 storey, part single storey side extension and internal and external alterations: <i>no objection</i>
3/19/0098/HH	13 Windmill Cottages, Cold Christmas Lane, Thundridge Single storey front extension. Single storey side extension. Single and two storey rear extensions and insertion of window to first floor flank elevation: <i>no objection</i>
3/18/1677/HH	Wellcroft, Cambridge Road, Wadesmill 2 storey side extension to provide annexe to serve the main dwelling: <i>no objection</i>
3/19/0239/FUL	The Walled Garden, Poles Lane, Thundridge Single storey Rear infill and erection of Flue to the front of the property: <i>no objection</i>
3/190225/FUL	Rennesley Farm, Anchor Lane, Wadesmill Extension of agricultural barn to form single dwelling. Change of use of agricultural land to residential curtilage. <i>No objection</i>
3/19/0319/HH	1 Poplar Close High Cross Single storey rear and side extension at ground floor level, to include two Velux roof windows: <i>comment: no parking can be lost to development.</i>
3/19/0044/HH	

Decision awaited

Other planning matters

Glebe Field: 3/17/0251/FUL appeal dismissed.

An article will be in the next edition of the magazine. Cllr Bosson will work with a resident when making contact with the Diocese of St Albans.

19.26 Councillor Portfolio reports and Actions Update:

Cllr Bosson

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Canterbury Park: Sewage pumping: Cllr Hawes reported that pumps are due to be exchanged on the 14th March.

Ransom Strip agreement: Cllr Bosson reported that DW Homes has refused to reduce the height of the hedge to the agreed level. Documents demonstrating the agreement will be sent.

Anti-social behaviour: no further update.

Glebe Field: future discussion regarding the future of the Glebe Field with the Diocese of St Albans: see above.

Cllr Brigden Thundridge Old Church: update.
An action group has been formed and a petition is being drafted.

The Diocese of St Albans has written to the Parish Council and indicated that it may seek residential use on the site. The Parish Council needs to establish the legality of this in planning law. Should the Diocese decide to make a planning application, the Parish Council will need professional advice.

PROPOSAL: *That Thundridge Parish Council herewith agrees to appoint GovResources Ltd as planning consultant for correspondence relating to Thundridge Old Church to a maximum of £1,500.00 (one thousand, five hundred pounds)* PROPOSED: Cllr Bosson, seconded Cllr Brigden. AGREED AND RESOLVED UNANIMOUSLY.

The Parish Council needs to determine what powers it has with regard to the Old Church. LGA 1972 s214 and Open Spaces Act 1906 ss 9 & 10 provides the Parish Council with the power to acquire and maintain burial grounds. The position regarding the Tower is not clear, and it is recommended that legal advice be sought

PROPOSAL: *That Thundridge Parish Council herewith agrees to use Surrey Hills Solicitors if necessary for any negotiations with the Diocese of St Albans relating to Thundridge Old Church to a maximum of £1,500 (one thousand, five hundred pounds)* PROPOSED: Cllr J Spackman, seconded Cllr Brigden. AGREED AND RESOLVED UNANIMOUSLY. The Clerk will seek advice immediately.

Cllrs Spackman expressed their deep concern that, despite expressing a desire to be involved in this issue, they were not advised of a meeting or that a group had been formed until after the event.

Thundridge Turn Pike: on hold

Clarkson Memorial: two quotes have been received. Additional quotes will be sought.
ACTION:CLERK

Friends of the River Rib: Cllr Brigden will make contact with the group and ask them to contact the Parish Council as and when they need assistance. **ACTION: CB**

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Play Area update: The Clerk will seek a meeting between Cllr Brigden and Broadmead Leisure.

ACTION: CLERK

The Pit update: The site has been cleared. A sign will be erected advising it is private land. The Clerk will seek advice from the insurance company.

ACTION: CLERK

Ermine Street: parking survey: Cllr Brigden advised that school times are the most problematic. He has spoken with some parents who have been receptive to his comments requesting sensible behaviour. There is a significant issue with children exiting vehicles unsupervised, and Cllr Brigden reported seeing children nearly hit by other vehicles on several occasions. Cllr Andrews recommended parents volunteer to supervise children. A vote of thanks was extended to Cllr Brigden for his work on this issue with residents and the wider community.

Cllr Hawes

North & East Ware Master Planning Steering Group meeting: update

A meeting took place in February and documents have been circulated to Councillors. A public consultation will take place on the 17th and 18th May. The next meeting will take place in June. The focus is on Ware Town but there will be significant impact on Thundridge and Wareside. A meeting with Wareside was recommended which will also consider S106 funding.

ACTION: BH

Cllr Bosson

Litter & dog bins: These are not being emptied. EHDC has stated that it needs keys which were supplied to it by Cllr Parkins last year. The Clerk will contact EHDC and discuss options.

ACTION: CLERK

Modification of electrical cabinet: Cllr Parkins

Wodson pavilion: water heater & water leak update: a new water heated has been installed and the leak resolved.

Cllr Shearman

The Pykle, Thundridge: Footpath tree roots/ resurfacing: small works have been completed but some £40,000 is needed to do the necessary work.

Westmill Liaison Meeting: aggregate recycling has been approved and will be operational to 2027.

Rights of Way: Cllr Shearman will contact Rights of Way for advice on the implications of the proposed volunteer audit.

ACTION: BS

Cllr M Spackman

Allotments: update: one and half plots are vacant.

Allotment fence: quotes are to be sought.

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Allotment hedge cutting: completed

Sports Association: query payment for parking: the cost will revert to the previous

level of £40. The Clerk will revise the invoice.

ACTION: CLERK

Tree Surveys: Cllr Parkins advice is needed to progress. **ACTION: CLERK**

Cllr B Taylor

Bircherley Green bus depot: update:

Cllr Taylor requested Cllr Andrews make presentation to the appropriate department to reopen the toilets and rest area until works commence.

19.27 Actions Update: the Clerk will update as a priority. **ACTION: CLERK**

19.28 Budget: The resolution was put on hold to the following meeting as the cost of provision of AEDs and cabinets, and the cost of advice on the Old Church, have yet to be calculated. **ACTION: CLERK**

19.29 Finance

Itemised Payments will be shown on a separate Appendix to the minutes

Year End Accounts to end of Jan 2019.

Summary of Monthly Accounts:

Brought forward:	£136,933.27
Plus income Jan:	£4,131.32
Less expenditure	£987.32
total:	£140,076.28

PROPOSAL: That Thundridge Parish Council herewith agree the payments presented by the clerk for payment, and instruct the signatory Councillors to sign the cheques presented. PROPOSED: Cllr Bosson, seconded Cllr Brigden.
AGREED AND RESOLVED UNANIMOUSLY

Unity Bank: update: documents were provided to the meeting for signature by Cllrs Hawes and Bosson.

Documents presented to Councillors:

- a) Year to Date expenditure inc budget comparison
- b) Year to Date income inc budget comparison
- c) Monthly Bank balance
- d) Forecasts: assistance required from Cllr Hawes
- e) Spending plan: discussion

19.30 Governance Review

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PROPOSAL: *That Thundridge Parish Council herewith agree to adopt the revised Financial Regulations with immediate effect.* PROPOSED: Cllr Hawes, seconded Cllr Brigden. AGREED AND RESOLVED UNANIMOUSLY.

Document and Action Review: item for the next agenda.

19.31 Clerk's updates:

Wodson pavilion: update on insurance claim & toilet ceiling repairs: the Clerk will contact the insurance company for an update. **ACTION: CLERK**

The Pit: removal of items: completed

Play equipment replacement: next agenda

Canterbury Park noticeboard: no response to email

Litter picking

Election: documents and advice for Councillors standing for election

Grounds maintenance contract: discussion/ decision: John O'Connor agreement ends April 2019. Price for contract to be sought: **ACTION: CLERK**

High Cross: Conservation Area application update: the Clerk has contacted EHDC and requested a review to be undertaken as a priority. A further communication will be sent. **ACTION: CLERK**

Asset of Community Value: Glebe Field application to EHDC: awaiting contact from EHDC

19.32 Correspondence:

Zurich Insurance PC renewal documents without cyber security

Luton Airport: consultation on expansion of passenger numbers from 18mppa to 32 mppa

Diocese of St Albans Thundridge Old Church

Ms L Stevens Request to film at Thundridge Old Church

Mr D Beatty Allotment hedge cut

Rent for spots association parking spaces on allotments

Busy Lizzie's Pre-school: water heater & water leak issues, door locking issue

Herts Police vandalism at Wodson Pavilion

EHDC Calculation of New Homes Bonus

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Ware North: attendance confirmation

Ms N Riches Thundridge Neighbourhood Plan query

Sir Oliver Heald MP Grant funding for energy efficiency measures in public buildings

National Allotment Society: meeting: 4.4.19 Maldon, Essex 10am to 3.30pm

Mrs Haworth request to use the Wodson pavilion: refused.

19.33 Date of next meeting:

Thundridge Parish Council Meeting Dates for 2018:

2nd Monday of alternate months

Neighbourhood Plan Meetings: 29th April

Venue: Wodson Pavilion, Cold Christmas Lane, Thundridge

Proposed meeting dates for 2019:

Election: 2nd May 2019: Register of Declaration of Member Interest to EHDC by 4th June

13th May: APM & APCM

Extraordinary Meeting to discuss/approve the draft Neighbourhood Plan: proposed date: 3rd, June,

8th July 9th September 11th November

PLANNING APPLICATIONS: DECISIONS AWAITED/ DETERMINED

3/1228-13	Application for the variation of condition 1 (Time Limit for Commencement) and condition 25 (Restoration) of planning permission 3/1228-13 to extend the life of the sand and gravel extraction and restoration via landfill and to amend the restoration details at Westmill Landfill Site, Westmill Road, Ware, Hertfordshire, SG12 0ES:
3/17/1423/CPO Decision awaited	Biffa Waste Services, Westmill Farm, Westmill Road, Westmill County matters application to be determined by HCC. Variation of condition 3

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	p. 2019.20 (time limits) on permission 3/03/2050 to retain the Quarantine building for an extended period of time to within 6 months of the completion of restoration at Westmill Landfill or by 31 st December 2027, whichever is earlier at Westmill Landfill Site.
3/17/0819/SV Decision awaited	4 Arthur Martin-Leake Way High Cross Planning ref: 3/13/2223/FP - The proposed change to the Section 106 Agreement to amend the tenure of a 4 bedroom house (4 Arthur Martin-Leake Way) from affordable rent (AR) to shared ownership (SO). <i>PC support</i>
3/18/1367/LBC Decision awaited	2 Cambridge Road, Wadesmill Replacement of 5 windows: 2 to the front (west) and 3 to the side (south) of the property
3/18/1677/HH Decision awaited	Wellcroft, Cambridge Road, Wadesmill 2 storey side extension
3/18/2656/FUL Permission refused	Rennesley Farm, Anchor Lane, Wadesmill Change of use and extension of agricultural barn to single dwelling. Change of use of agricultural land to residential curtilage with creation of 3 parking provisions and landscaping
3/19/0044/HH Permission granted	15 a Youngsbury Lane, Wadesmill Proposed garage conversion, provision of porch, demolition of conservatory, single storey rear extension with alterations to ground floor fenestration.
3/19/0029/HH Permission refused	Shanti, Poles Lane, Thundridge Proposed construction of two single storey side extensions and alterations to fenestration.

Meeting closed at 10.00pm