

THUNDRIDGE PARISH COUNCIL

MINUTES of the THUNDRIDGE PARISH COUNCIL MEETING held via Zoom on TUESDAY, 16th JUNE 2020 at 7.30pm

PRESENT: Cllr Steve Bosson, Cllr Deryck Dipper, Cllr Brita-May Hawes,
Cllr Kim Saban, Cllr Natasha Smyth, Cllr Joyce Spackman,
Cllr Martin Spackman, Cllr Brian Taylor

No members of the public attended

Clerk: Colin Marks, Clerk to the Parish Council

ACTION

20.072 Apologies for absence: None (all members present)

20.073 Declarations of Interest and dispensations

1. Noted: that Cllr Steve Bosson, being a trustee, has a non-pecuniary interest in High Cross Village Hall, and a dispensation for all planning matters relating to North Drive and The Glebe Field; that Cllr Brita-May Hawes and Cllr Kim Saban (as of 3rd Dec PC Meeting) have dispensations for all planning matters relating to North Drive and The Glebe Field; that Cllr Deryck Dipper has a dispensation for all planning matters related to Thundridge Hill, incl Ware North development.
2. Written requests for dispensations for declarable pecuniary interests: None received
3. Consideration of requests for dispensations: None.

20.074 Minutes of the virtual Ordinary Parish Council Meeting held on 19th May 2020

RESOLVED: that the 19th May Parish Council Minutes be approved as drafted.

Minutes to be signed at the next public Parish Council meeting

Clerk/SB

Public Comments: No members of the public were present to comment

20.075 Police report: None received.

20.076 Thundridge Neighbourhood Plan

The Chairman gave an update: A timely response has been sent to the Examiner's Notice of Significant Change and also answers to her minor Questions for Clarification. The Parish Council is not party to any other comments. It is not yet known whether the Examiner will have any further questions. The next anticipated report from the Examiner will be a confidential Fact Check.

SB/Clerk

20.077 Planning

1.

New Planning Applications received	
NONE	

2. **Notices of decisions and awaited decisions:**

Noted: as presented in Planning Appendix 1

Additionally: The lately received notice that 3/20/0777/HH for 3 Ermine Street had been granted was duly noted

3. **Other planning matters or applications received too late for the agenda**

1. Live presentation (via Zoom) by Osprey Homes regarding a proposal for the development of the land known as Glebe Field, North Drive, High Cross. **Item deferred to July meeting on completion of NP Examination.**

Clerk

2. Late planning applications: None

3. Other planning matters: None

4. Glebe Working Group report and recommendations

Following email exchanges within the Group, it has been agreed to send an article for inclusion in *Village Life*.

	5. Ware North Development: No update to report on S106 and public meeting in the parish.	
	6. Canterbury Park ransom strip: Still negotiating through Tees solicitors due to bird nesting season.	SB/Clerk
	7. North Drive lamp post replacements: Cllr Brita-May Hawes reported she had spoken to Cllr David Andrews who said he was not aware of the replacement of existing sodium lights with LEDs, but he was unhappy it had happened without his knowledge. The Clerk was asked to follow up confirmation of ownership with EHC. Depending on that outcome, it was questioned whether NHB funds could be used to get more aesthetically pleasing lamp posts.	Clerk
20.078	Finance	
	1. Cashbook Accounts to 31 May 2020. RESOLVED: to accept the 31 May Accounts as submitted to the Council.	Clerk
	2. Bank Reconciliation to 31 May 2020. RESOLVED: to accept the 31 May Bank reconciliation as submitted to the Council.	Clerk
	3. Unity Trust Bank statement: Noted with the Bank reconciliation.	
	4. 2019/20 Budget vs performance to 31 May 2020. RESOLVED: to accept the performance against budget report as submitted to the Council.	Clerk
	5. Payments list for approval. RESOLVED: to agree the list of payments for approval as submitted to the Council.	Clerk
	6. Bank and Building Society changes. RESOLVED: To open a 95 Day Notice Account with Redwood Bank. Double signatory with SB, BMH, DD and the Clerk having access.	Clerk
20.079	Norman Wodson Pavilion	
	1. Norman Wodson Building Replacement Working Group. RESOLVED: to create the Working Group against the Terms of Reference as drafted. Group members to be Cllrs Steve Bosson, Martin Spackman, and Deryck Dipper. In response to questions, the Chairman outlined some thoughts on what avenues the Working Group might consider.	Clerk/ SB/MS/DD
	2. Replacement toilets. Noted that all work completed.	
	3. Highfield Nursery debt recovery: Repayment arrangement being monitored monthly.	Clerk
	4. Busy Lizzies Nursery suspension of lease payments: It was agreed that Cllr Natasha Smyth and the Clerk look at the position with a view to getting clarification from Busy Lizzies as to when they might be opening again and restart making payments. All councillors to be copied into emails and any agreement to be ratified in July.	Clerk/NS
20.080	Recreation areas: Reports and updates	
	1. Play area: (i) Noted: The ongoing suspension of play area inspections and repairs. (ii) Noted: The ongoing closure of play area and Wodson Field as per government requirements. Play area can only be opened after a safety inspection following the relaxation of C-19 lockdown regulations.	SB/DD/Clerk
	2. Ware Lions - new 5-year lease and grass cutting update: Lease to renew in August. It was agreed to check with the LGA (or whoever is appropriate) on the status and criteria for football pitches being used for training.	SB/DD/Clerk
	3. The Pit	
	1. RESOLVED: to accept Cllr Martin Spackman's assessment to trim some areas back to clear the brambles and undergrowth to create a clear path and to do this once a year for an annual cost of £200. There should be no restrictions on people playing there.	MS
	2. In response to emailed question from the Housing Association about ownership of a tree on the boundary of a neighbouring property, it was RESOLVED to write acknowledge ownership of the tree and to agree to its removal to ground level if so requested.	Clerk

20.081	Allotments 1. Fencing: quotes for replacement: No progress. 2. Tenancy renewals: All now paid up. All plots are taken and there is a considerable waiting list.	MS Clerk/MS
20.082	Highways, Footways, and Public Rights of Way. Further complaints received about speeding vehicles on the track to the allotments/cricket field. Further to the response by Cllr David Andrews, it was agreed that it is a matter to be resolved with the land owner. The parishioner raising the complaint should contact the landowner – his deeds should identify the land over which he has rights of access. If there is any evidence of substance abuse there, the police should be informed.	Clerk
20.083	Other Parish Matters 1. Litter and dog bins: (i) Numbering bins for an inventory: No update (ii) Other matters: Continued reports of dog bins not being emptied. The Clerk to write to Jeanette Lowden (NHDC) to ask for a copy of the cleaning schedule since it is clearly not being adhered to. 2. Tree surveys (insurance risk assessment). The Clerk to arrange with Tracy Clarke consultancy asap. 3. Church Lane, High Cross: Report on Land Registry enquiry into ownership to address state of disrepair: Update to be given in July. 4. High Cross AED update: The AED has been installed but has yet to be validated by SFR.	SB Clerk Clerk Clerk
20.084	County and District Councillors reports. None received.	
20.085	Urgent matters not listed on the agenda (for inclusion and consideration on the next agenda: • Hedge cutting at Wodson Field: MS to cut the top and crop-field side once access can be gained. MS to provide a quote in July for approval.	MS
20.086	Matters for future agendas • Canterbury Park ransom strip: update June 2020 • AGAR approval – July meeting • Bircherley Green bus depot re-development: update quarterly from June 2020 • Speed monitoring and speed reduction schemes update (MS) • 30mph speed restriction for Cold Christmas Lane and High Road, High Cross: S&V study update • Review of Standing Orders and other Governance documents as per 3 rd June 2019 Council Meeting • Environment Working Group Action Plan (Spring 2020) • Thundridge Old Church report • Westmill Liaison Group • Highfield Nursery: Debt recovery: To report regularly during present circumstances. • To add other matters raised	SB/Clerk Clerk
20.087	Date of next Council Meeting. 1. Full Council Meeting: 21st July. Format as dictated by prevailing emergency legislation and regulations. 2. Neighbourhood Plan Committee <i>To be agreed</i> <i>Apologies were noted from Cllr Joyce Spackman who lost internet connection at 8.50 pm</i>	Clerk

Correspondence received: for information only (as per agenda)

EHC: Neighbourhood Plan examiner progress (20.076)

Osprey Developer correspondence (20.077.3.1)

Parishioner: Request to unlock the Norman Wodson Field gates (20.080.1)

Parishioner: report of overflowing litter bins, High Cross (20.083.1(ii))

Parishioner: Complaint about speeding vehicles on the track to the cricket field/allotments (20.082.1)

Parishioners: requests to be kept informed about Glebe Field development (20.077.3.1)

Busy Lizzies: Update on re-opening status (20.079.4)

Highfield Nursery: Update on repayments (20.079.3)

APPENDIX 20.060.2: PLANNING DECISIONS AND AWAITED NOTICES

3/20/0439/HH	71 Timber Hall Cottages , Thundridge: Erect 2-storey side extension and porch canopy.	GRANTED
3/20/0605/LBC	Youngsbury Brewhouse : extensive work and alterations	GRANTED
3/20/0652/FUL	Land adj to Barwick Lodge : Retrospective change of use	REFUSED
3/20/0508/LBC	Mount Pleasant, 21 Cambridge Road , Thundridge: Replacement windows and doors	Awaited
3/20/0777/HH	3 Ermine Street : Infill ground floor and rear extension	GRANTED
3/19/1148/FUL 3/19/1149/LBC	The White Horse , High Cross: APPEAL 20/000012/REFUSE	Appeal awaited
3/20/0791/HH	Rivers Reach, Old Church Lane , Thundridge: Demolish conservatory and erect extensions. RECONSULTATION	Awaited
3/20/0888/HH	13 Windmill Cotts , Cold Christmas Ln: Single storey front extension.	Awaited
3/20/0907/HH	3 The Orchards, High Cross : Ground floor rear extension	Awaited
3/20/0908/HH	4 The Orchards, High Cross : Ground floor rear extension	Awaited
E/19/0448/ENF	Land adj to The Bungalow, High Cross : Enforcement investigation	Ongoing

The Chairman thanked everyone for attending and closed the meeting at 9.10pm

Signed.....Dated.....