

# THUNDRIDGE PARISH COUNCIL

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Belinda Irons, Clerk,

14 Crawley End, Chrishall, Nr Royston, Herts.SG8 8QL

Tel: 017763 838732

email: [chrishall@uwclub.net](mailto:chrishall@uwclub.net)

**To: MEMBERS OF THUNDRIDGE PARISH COUNCIL:**

You are hereby summoned to attend the Meeting of Thundridge Parish Council to be held on Wednesday 25<sup>th</sup> January 2017 at 7.30pm in High Cross Village Hall, High Cross to transact the business shown in the Agenda below. Public and press are invited to attend.

Signed.....  .

Date..... 18<sup>th</sup> January 2017.

## AGENDA

17.01 Apologies for absence

17.02 Declarations of Members Interests (pecuniary, non-pecuniary, personal)

17.03 Minutes of the meeting: 17<sup>th</sup> November 2016

17.04 Public discussion: limited to 15 minute

17.05 Planning:

Planning applications:

|   |   |
|---|---|
| 3/17/0054/LBC<br>Listed building application<br>3/17/0053/FUL<br>Planning application | The Feathers Inn, Cambridge Road, Wadesmill<br>Erection of external lighting, replacement of cellar doors, creation of patio area to rear, removal of and replacement of tarmac to front and landscaping works  |
| 3/16/2674/HH<br>Permission granted  | Oak House, 2 Poles Park, Thundridge<br>Proposed single storey rear & double storey side extensions to existing garage outbuilding. New patio.   |
| 3/17/0047/LBC<br>Listed building application  | The Feathers Inn, Cambridge Road, Wadesmill<br>Retrospective application for the alterations of existing doors on the 1 <sup>st</sup> floor   |
| 3/17/0001/LBC<br>Listed building application  | Hanbury Manor Hotel, Cambridge Road, Thundridge<br>Internal alterations to include the replacement of 12 pairs of double doors. Replacement of double doors with fully glazed 'signature' door, with moulded surround incorporating lighting. Blocking up of 2 x doorways. Replacement of suspended tiled ceilings with plasterboard ceilings. Addition of glazed screen to 'Old Vestry' to create an additional meeting room. Addition of raised altar area to Poles Hall. Upgrading of toilet |

# THUNDRIDGE PARISH COUNCIL

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|--|---|
|  | facilities. General redecoration works. Changes to floor coverings. The addition of various bar areas, media screens and fixed desks and seating.   |
| 3/16/2833/LBC<br>Listed building application | The Feathers Inn, Cambridge Road, Thundridge<br>Alterations to 1 <sup>st</sup> floor window at the rear to create a doorway fire escape. Addition of metal walkway fire escape platform across a single storey roof and metal stairway to the ground floor storage area. Section of existing parapet wall removed to allow for new fire escape route. |
|  |   |

Planning decisions:

|                                     |   |
|-------------------------------------|---|
| 3/16/1431/FUL<br>Decision awaited   | Home Farm, Wadesmill<br>Demolition of single storey blockwork addition. Change of use with alterations to East Barn to provide three residential dwellings.<br><i>Objection: highways/overdevelopment of site</i>   |
| <b>3/1228-13</b>                    | <b>Application for the variation of condition 1 (Time Limit for Commencement) and condition 25 (Restoration) of planning permission 3/1228-13 to extend the life of the sand and gravel extraction and restoration via landfill and to amend the restoration details at Westmill Landfill Site, Westmill Road, Ware, Hertfordshire, SG12 0ES: response by 14<sup>th</sup> September</b> |
| 3/16/2468/HH<br>Permission granted  | Little Duncans, North Drive, High Cross<br>Raising roof to create 1 <sup>st</sup> floor and replacement garage  |
| 3/16/2434/FUL<br>Permission granted | Nine Acres, High Road, High Cross<br>Change of use for additional 5 x mobile homes with parking spaces and access road  |
| 3/16/2194/FUL<br>Decision awaited   | HC Motors, High Road, High Cross<br>Demolition & rebuild of existing fire damaged garage/ workshop  |
| 3/16/1837/HH<br>Permission granted  | 7 Youngsbury Lane, Wadesmill<br>Proposed single storey side extension (amendment to previous approval 3/16/1837/HH)   |
| 3/16/2395/HH<br>Permission granted  | Cowards Barn Cowards Lane Thundridge Hill Thundridge<br>Erection of stable block  |
| 3/16/2366/LBC<br>Permission granted | 48 Ermine Street Thundridge<br>Alterations to outbuilding to create office to include alterations to fenestration and insertion of flue   |
| 3/16/2293/FUL                       | Rennesley Farm Ermine Street Wadesmill<br>Swap existing 11.5m monopole. Replace with  |

# THUNDRIDGE PARISH COUNCIL

|   |  |
|---|--|
| Permission granted                                  | 11.97m Alpha Streetworks monopole, equipment cabinets and associated development   |
| 3/16/2266/LBC<br>Listed building permission granted | The Feathers, Wadesmill<br>Windows to front and rear facades to be changed to softwood casements, construction with double glazed sealed units, painted to finish to match existing.   |
| 3/16/2513/LBC<br>Listed building permission granted | The Feathers Inn, Wadesmill<br>Internal alterations and refurbishment to include: redecoration of wall coverings and fixtures. Removal and replacement of some flooring with all other flooring retained and made good. Retained wood flooring to be sanded and re-waxed. All communal toilets and bedroom bathroom to be upgraded with new sanitary ware with all existing wall and floor tiles removed and replaced with new. Redecoration of all bedrooms. New light fittings throughout. New fire doors to first floor |
| 3/16/2245/LBC<br>Listed building permission granted | 2 Cambridge Road, Wadesmill<br>Single storey rear extension  |
| 3/16/2587/HH<br>Permission granted                  | 9 Anchor Lane Cottages, Anchor Lane, Wadesmill<br>Two storey rear extension  |

## Other planning matters

EHDC District Plan

SLAA: sites assessed as Group 2

Canterbury Park: enforcement

Canterbury Park Street naming and numbering issues

Ware North

Beechwood Homes, North Drive, High Cross: proposed meeting

Update on meeting with EHDC

## 17.06 Thundridge Parish Neighbourhood Plan

Report by the Chairman of TPNP

Report by the Treasurer of TPNP

Parish Area: confirmation of area to be included.

Constitution:

# THUNDRIDGE PARISH COUNCIL

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**PROPOSAL: *That Thundridge Parish Council herewith ratify and adopt the Thundridge Parish Neighbourhood Plan Constitution***

Locality: financial and technical support

Housing survey: update

**PROPOSAL: *That Thundridge Parish Council herewith ratify the housing survey produced by the Thundridge Parish Neighbourhood Plan Advisory Committee. On hold***

Public Consultations: dates

Insurance

## 17.07 Councillor Portfolio reports:

|                 |  |
|-----------------|--|
| Cllr Parkins    | High Cross Church driveway                   |
|                 | Dog bins: location map                       |
| Cllr Shearman   | Hanbury Manor drains                         |
|                 | The Pyghtle, Thundridge: Footpath tree roots |
|                 | Westmill Liaison Meeting                     |
|                 | Parish Paths Partnership (P3)                |
| Cllr Bosson     | New Homes Bonus                              |
| Cllr Brigden    | Highways:                                    |
|                 | Meeting with HCC Cllr Andrews re crossing    |
|                 | Thundridge Old Church                        |
| Cllr Hawes      | High Cross Conservation Area appraisal       |
|                 | Parish Council revised logo                  |
| Cllr M Spackman | Allotments: tenancy and rent review          |
|                 | Thundridge Business Park: parking issues     |
| Cllr B Taylor   | New notice boards                            |

## 17.08 Risk Assessment

## 17.09 Standing Orders and Financial Regulations: review and adoption

## 17.10 Finance

Itemised Payments will be shown on a separate Appendix to the minutes

# THUNDRIDGE PARISH COUNCIL

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Accounts to end of December 2016.

|                             |                  |            |
|-----------------------------|------------------|------------|
| <b>Summary of Accounts:</b> | Brought forward: | £63,868.27 |
|                             | Plus income:     | £0.00      |
|                             | Less Payments:   | £1,344.00  |
|                             | Month end total: | £62,524.27 |

**PROPOSAL: *That Thundridge Parish Council herewith agree the payments presented by the clerk for payment, and instruct the signatory Councillors to sign the cheques presented***

**PROPOSALS:**

***That Thundridge Parish Council appoints a Wages Service company to calculate the Clerk's salary and PAYE contributions to ensure transparency and independence of operations***

- 17.10 Budget & Precept: discussion regarding the forthcoming financial year and precept setting for 2017/18. Recommendation for £30,000 precept

*Proposals for January meeting:*

***That Thundridge Parish Council herewith agree to amend the 2016/17 budget to incorporate all income from the EHDC New Homes Bonus as a New Homes Bonus expenditure budget head, and that £5,000 be moved from the Parish Council reserves into budget expenditure for Neighbourhood Plan***

***That Thundridge Parish Council agree the 2017/18 budget and set the precept at £30,000 (thirty thousand pounds)***

Precept application: for completion & signatures

- 17.11 New Homes Bonus: breakdown:

|                               |                    |
|-------------------------------|--------------------|
| 24.7.13                       | £2,015             |
| 6.8.14                        | £2,015             |
| 2.9.15                        | £2,884             |
| 21.9.16                       | £4,673             |
| TOTAL Income                  | <b>£11,587</b>     |
| High Cross Village Hall roof: | <b>£6,500</b>      |
| Notice Boards                 | <b>£3,619.85</b>   |
| WIFI                          | <b>£800.00</b>     |
| Remaining:                    | <b>£ less WIFI</b> |

Request for funding: Village Hall projector: £4932

- 17.12 Canterbury Park:

Policing

S106

Hertfordshire County Council

# THUNDRIDGE PARISH COUNCIL

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£195,144 towards Primary Education  
£211,531 towards Secondary Education  
£3,946 towards Youth Facilities (13-19 year olds )  
£12,102 towards Library Services  
£30,000 towards improvements to the bus stops  
£75,750 towards improvements to sustainable modes of transport  
As per schedule 5 development was not to commence before payment was made to the HCC in full.

## **East Herts District Council**

£69,544 towards outdoor sports facilities  
£25,110 towards parks and public gardens  
£10,217 towards children and young people  
As per schedule 2 development was not to commence before 25% payment was made to EHDC. The 25% has been received. The balance is to be received prior to 25 of the dwellings being occupied

### 17.13 Clerk's updates:

Ware in Bloom: request for a speaker for the Annual Parish Meeting: agreed  
Wodson Pavilion: electricity contract renewal / door lock  
Litter picking & empty dog and litter bins: clarification  
Red telephone box adoption: £1 per box.  
Play area repairs: £

### 17.14 Correspondence:

Eon: Wodson pavilion electricity contract renewal  
EHDC: Wodson pavilion: rateable value revaluation  
EHDC: Buildings at risk register: update required  
EHDC: precept application form  
HCC: Wadesmill bus shelter installed  
HCC: changes to A602/ Anchor Lane roundabout  
Bishop of St Albans: response re Glebe Land letter  
Mrs cGough: Compliant: notice board sited outside property

### 17.15 Date of next meeting: Venue: Wodson pavilion

Neighbourhood Plan Meetings: Venue: Wodson pavilion: 1<sup>st</sup> Monday of the month

6<sup>th</sup> February

Suggested Dates for 2017: 2<sup>nd</sup> Monday Venue: Wodson pavilion

13<sup>th</sup> March

8<sup>th</sup> May: Annual Parish Meeting & Annual Parish Council Meeting

10<sup>th</sup> July

11<sup>th</sup> September

13<sup>th</sup> November: budgets