

THUNDRIDGE PARISH COUNCIL

Belinda Irons, Clerk,

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To: MEMBERS OF THUNDRIDGE PARISH COUNCIL:

You are hereby summoned to attend the **Annual Meeting of Thundridge Parish Council** to be held on Monday 8th May 2017 at 7.30pm in Wodson Pavilion, Cold Christmas Lane, Thundridge to transact the business shown in the Agenda below. Public and press are invited to attend.

Signed.....



Date..... 2nd May 2017.

AGENDA

- 17.37 Election of Chairman
- 17.38 Signing of Chairman's Declaration of Acceptance of Office
- 17.39 Apologies for absence
- 17.40 Declarations of Members Interests (pecuniary, non-pecuniary, personal)
- 17.41 Election of Vice-Chairman
- 17.42 Minutes of the Previous Meeting: 13th March 2017.
- 17.43 Public discussion: limited to 15 minute
- 17.44 Planning:

Planning applications:

3/17/0734/HH Planning application	37 Ermine Street, Thundridge New bay window and porch roof, relocate window to side elevation
3/17/0976/HH Planning application	Bonnets, High Road, High Cross Single storey rear extensions incorporating glazed link to garage
3/17/0838/HH Planning application	2 Hazeldown Villas, High Road, High Cross Extension to existing vehicular access

3/1228-13	Application for the variation of condition 1 (Time Limit for Commencement) and condition 25 (Restoration) of planning permission 3/1228-13 to extend the life of the sand and gravel extraction and restoration via landfill and to amend the restoration details at Westmill Landfill Site, Westmill Road, Ware, Hertfordshire, SG12 0ES: response by 14th September
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3/16/2194/FUL Decision awaited	HC Motors, High Road, High Cross Demolition & rebuild of existing fire damaged garage/ workshop
3/17/0054/LBC Listed building 3/17/0053/FUL Decision awaited	The Feathers Inn, Cambridge Road, Wadesmill Erection of external lighting, replacement of cellar doors, creation of patio area to rear, removal of and replacement of tarmac to front and landscaping works
3/17/0047/LBC Listed building Decision awaited	The Feathers Inn, Cambridge Road, Wadesmill Retrospective application for the alterations of existing doors on the 1 st floor
3/16/2833/LBC Listed building Decision awaited	The Feathers Inn, Cambridge Road, Thundridge Alterations to 1 st floor window at the rear to create a doorway fire escape. Addition of metal walkway fire escape platform across a single storey roof and metal stairway to the ground floor storage area. Section of existing parapet wall removed to allow for new fire escape route.
3/17/0198/ADV Permission granted	HC Motors, High Cross 1 x internally illuminated fascia & 2 x non-illuminated panel signs (retrospective)
3/17/0150/HH Permission granted	26 Cambridge Road, Thundridge Proposed single storey side extension
3/17/0251/FUL Decision awaited	Land at North Drive, High Cross Erection of 21 dwellings with associated parking, landscaping and access
3/17/0276/HH Permission refused	2 Anchor Lane Cottages, Anchor Lane, Wadesmill Two storey front extension
3/17/0283/FUL Retrospective permission granted	High Cross Service Station High Road High Cross Alteration to shop front including shutters - Retrospective
3/17/0289/HH Permission granted	South Lodge Youngsbury Lane Wadesmill Single storey rear extension
3/17/0351/LBC Listed building permission granted	2 Cambridge Road Wadesmill Demolition of conservatory. Erection of single storey rear extension (amendment to previous approval 3/16/2245/LBC)
3/17/0257/HH Permission granted	1 Woodland Cottages Cold Christmas Lane Thundridge Single storey front extension
3/17/0503/FUL Decision awaited	Land adjacent The Bungalow, High Road, High Cross Change of use of former builders yard to residential comprising the erection of 3 detached dwellings: 1 x 2 bed, 2 x 3 bed

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Other planning matters

Ware North: Councillor meeting 22nd April 7pm Wareside: update

17.45 Thundridge Parish Neighbourhood Plan

Report by the Chairman of TPC NP

Report by the Treasurer of TPC NP

Housing survey: update

Public meeting update

17.46 Working parties update:

Wodson Pavilion

Thundridge Play Area

17.47 Councillor Portfolio reports:

Cllr Parkins High Cross Church driveway: clarification of ownership

Dog bins: location map

Wodson Pavilion: front door and toilet door locks

Cllr Shearman Sewage smells and drains

The Pykle, Thundridge: Footpath tree roots/ resurfacing

Westmill Liaison Meeting

Parish Paths Partnership (P3)

Cllr Bosson New Homes Bonus

Canterbury Park update

High Cross: residents concerns about speed

Cllr Brigden Highways:

Cllr Hawes High Cross Conservation Area appraisal

Cllr M Spackman Allotments: Asset of Community Value/ inclusion in Neighbourhood Plan

Thundridge Business Park: parking issues

17.48 Finance

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Itemised Payments will be shown on a separate Appendix to the minutes

Accounts to end of March 2017.

Summary of Accounts:	Brought forward:	£62,524.27
	Plus income to date:	£26,834.26
	Less Dec Payments:	£728.54
	Less Jan Payments:	£1,449.51
	Less Mar Payments:	£1,871.29
	Month end total:	£84,239.69

NOTE: Clerk's salary, PAYE and accounts service payments not included.

PROPOSAL: That Thundridge Parish Council herewith agree the payments presented by the clerk for payment, and instruct the signatory Councillors to sign the cheques presented

Year End Accounts & Audit:

Internal Auditor's report and recommendations:

PROPOSAL: That Thundridge Parish Council herewith agrees to accept the findings of the internal auditor and agrees to take appropriate action to ensure any recommendations are implemented.

PROPOSAL: That Thundridge Parish Council herewith review the effectiveness of the system of financial controls and make recommendations to ensure all risk is minimised

PROPOSAL: That Thundridge Parish Council herewith agree by resolution to ensure the electorate is able to exercise its public right to inspect the Parish Council accounts for a single period of 30 working days which must include the first 10 working days of July 2016, and this period will be between Monday 6th June and Friday 15th July inclusive

PROPOSAL: That Thundridge Parish Council herewith review and agree by resolution the Annual Governance Statement for 2016/17

PROPOSAL: That Thundridge Parish Council herewith agree by resolution the Accounting Statement for 2016/17.

17.49 New Homes Bonus: breakdown:

24.7.13	£2,015
6.8.14	£2,015
2.9.15	£2,884
21.9.16	£4,673
TOTAL Income	£11,587
High Cross Village Hall roof:	£6,500
Notice Boards	£3,619.85
WIFI	£800.00

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Remaining: £ 667.15

17.50 Canterbury Park:

S106

Hertfordshire County Council

£195,144 towards Primary Education

£211,531 towards Secondary Education

£3,946 towards Youth Facilities (13-19 year olds)

£12,102 towards Library Services

£30,000 towards improvements to the bus stops

£75,750 towards improvements to sustainable modes of transport

As per schedule 5 development was not to commence before payment was made to the HCC in full.

East Herts District Council

£69,544 towards outdoor sports facilities

£25,110 towards parks and public gardens

£10,217 towards children and young people

As per schedule 2 development was not to commence before 25% payment was made to EHDC. The 25% has been received. The balance is to be received prior to 25 of the dwellings being occupied

17.51 Clerk's updates:

Wodson Pavilion: electricity contract renewal completed

Wodson Pavilion: lease review and charges review due September 2017.

Wodson Field: Ware Lions Football Club use

Litter picking & empty dog and litter bins: clarification

17.52 Correspondence:

Mrs Turner: Planning application 3/16/2194/FUL

100 parishes: request to attend PC meeting

Zurich parish council insurance quote

Mrs Coyle sewage smells

EHDC street naming & numbering: North Drive & Arthur Martin-Leake Way

Broadmead Leisure: play area inspection reports:

Mr Hamlin grounds maintenance: High Cross opp garage

17.53 Date of next meeting: Venue: Wodson pavilion

Neighbourhood Plan Meetings: Venue: Wodson pavilion: 1st Monday of the month

5th June

Dates for 2017: 2nd Monday Venue: Wodson pavilion

10th July

11th September

13th November: budgets